

Format of application for the post of Director

(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required)

1. General Information of Applicant:

Name (in capital letters)	
Date of Birth (DD/MM/YYYY)	
Correspondence Address	
Mobile No.	
Email ID.	

Paste passport size
photograph

2. Details of Research/ Teaching experience (in chronological order from latest to oldest):

S.No.	Designation	Academic Pay Level/Grade Pay/Pay Scale	Organization/University	Duration	
				From	To

3. Educational Qualification (in chronological order from latest to Graduation level):

S.No.	Qualification	University	Passing year	Subject(s)/Topic(s)	% Marks

4. Administrative Experience/Post(s) and responsibilities held:

S.No.	Designation	Organization/ University	Duration	
			From	To
1	Head of the Department			
2	Chairman, Board of Studies			
3	Member, Board of Studies			
4	Dean of Faculty			
5	Member of the Academic Council			
6	Member of the Executive Council			
7	Member of Professional/ Academic Bodies			
8	Others (Specify)			

5. A. Participation and contribution in relevant areas in higher education:

	Organisation	Area of specialisation
Visiting Professor		
Resource person		
Others (Specify)		

B. Involvement with formulation of academic programmes:

S.No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval by the Academic Council	Year of Introduction

C. Important MoUs formulated for academic collaborations:

S.No.	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

D. Position of Chairs:

S.No.	Name of Chair	Name of Agencies/ Departments involved	Period of holding the Chair

6. International academic exposure, if any:

S.No.	Post/ Assignment	Organization/ University	Area of Assignment	Duration	
				From	To

7. Scholarly achievements:**A. Contribution to Journals and Books:****(i) Books Published**

S.No.	Title	Publisher	Year of Publication	Author/Co-author

(ii) Editor in Chief of Journals:

S.No.	Name of Journal	Years	
		From	To

(iii) Editorship of Journals:

S.No.	Name of Journal	Years	
		From	To

(iv) Peer reviewer for Journals:

S.No.	Name of Journal

(v) Member of the International Advisory Board of Journals:

S.No.	Name of Journal

(vi) Others (Please specify):

S.No.	

B. Publication:

List of scholarly publications in recognized professional and/ or academic journals (attach any 5 of the best):

Total Publications: _____

S.No.	Date	Title	Name of journal	Referred journal or not	Number of Citations (where possible)

C. List of Articles in popular magazines or newspapers:

Total Articles: _____

S.No.	Date	Title	Name of Magazine/Newspaper

D. Participation in National conferences (list latest 10):

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

E. Participation in International conferences (list latest 10):

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

F. Participation and contribution in National/ International in the area of academic and professional expertise:

		Number(s)
Plenary Lectures/ Invited Talks	International	
	National	
Congresses attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify)	International	
	National	

8. Research Projects:

S.No.	Title of Project	Funding agency	Duration of project	Amount of grant (Rs.)

9. Consulting experience:

List key consulting assignments undertaken:

S.No.	Client/ Organisation's name	Nature of assignment	Duration of assignment

10. Honours/ Awards & Fellowships for Outstanding Work:

S.No.	Name of Award/ Fellowship etc.	Elected/ Honorary Fellow	Awarded by	Year of Award

11. No. of Research Scholars successfully guided:

Name of Programme	Awarded (No.) (Under progress not to be included)

12. My strengths (in 100 words):

13. My vision for the Institute (upto 500 words):

14. Details of 2 referees:

S.No.	Name of Referee	Post held by referee	Email I.D.	Mobile No.
1				
2				

I, hereby, declare that all the statements/ particulars made/ furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/ candidature is liable to be summarily rejected at any stage.

Place:

Date:

(Signature of the Applicant)

Notes:

- 1. Please affix your signature on each page of the filled in application form to be sent by Registered/Speed post/Courier.*
- 2. Please attach copies of five best research articles published by you.*
- 3. Applicant is requested to type the information in the following format, and can add more lines in the format wherever required.*