

**GOVIND BALLABH PANT SOCIAL SCIENCE INSTITUTE**

**(Constituent Institute of University of Allahabad)**

**JHUSI, PRAYAGRAJ, U.P. -211019**

**NOTICE INVITING TENDER**

**FOR**

**“TENDER FOR SECURITY SERVICES TO BE DEPLOYED IN GOVIND BALLABH  
PANT SOCIAL SCIENCE INSTITUTE FOR ROUND THE CLOCK SECURITY”**

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## **NOTICE INVITING TENDER (NIT)**

Govind Ballabh Pant Social Science Institute (hereinafter referred to as “**GBPSSI**”) invites Bids from duly registered Security agencies (hereinafter referred to as “**Agency**”) for “*Tender for Security Services to be deployed in Govind Ballabh Pant Social Science Institute for round the clock security*” for a period initially of one year which may be further extended for two years in a block of one year based on mutual agreement and subject to satisfactory performance of the agency during the contract period. Tender document can be downloaded through GeM Portal.

**Please note that online bids submitted through GeM Portal only will be accepted.**

### **Schedule of Invitation of Tender:**

<b>Sl. No.</b>	<b>Activity</b>	<b>Remarks</b>
<b>1.</b>	Total No. of pages of the e-tender documents	20 pages
<b>2.</b>	Duration of Tender	Initially for one year, extendable for further period of two more years in a block of one year on mutual agreement and subject to satisfactory performance of the agency during the contract period
<b>3.</b>	Tender No.	05/2022
<b>4.</b>	Number of Personnel Required	15 (Fifteen)
<b>5.</b>	Name of Organization	Govind Ballabh Pant Social Science Institute
<b>6.</b>	Bid end date/time	As per Bid specification uploaded on GeM portal
<b>7.</b>	Bid opening date/time	As per Bid specification uploaded on GeM portal
<b>8.</b>	Address for communication	Administrative Officer, Govind Ballabh Pant Social Science Institute, Prayagraj, U.P. – 211019

Online Bids are invited under two Bid systems (containing technical bid & financial bid) through GeM portal from registered/well established/reputed firms.

Tender form, terms & conditions can be downloaded from as per Bid specification uploaded on GeM portal. **Intending tenderers are advised to visit again GeM portal at least 3 days prior to closing date of submission of tender for any corrigendum /addendum/amendment.**

In case any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Institute reserves the right to accept or reject any or all of the tenders without assigning any reasons thereof.

**This Notice Inviting Tender shall also form part of the tender document. In case of conflict between the rules/provisions in the Tender document of GBPSSI & of GeM portal, terms given in GBPSSI Tender document shall precede.**

**Sd/-**  
**Administrative Officer**  
Govind Ballabh Pant Social Science Institute  
Jhansi, Prayagraj-211019

## **TENDER**

1. **Submission of Tender:** Tenders should be submitted mandatorily online on GeM portal. The copy of tender document will also be available on Institute website <http://www.gbpsii.in/> for information.
2. **Validity of Tender:** Tender shall be valid for our acceptance without any change in rates for 80 days (from Bid end date).
3. **Technical Bid (Part- A):** The bidder should submit documents mentioned in *Annexure-2*. No deviations in respect of tender term and conditions are acceptable.
4. **Language of Tender:** The tender prepared by the tenderer and all correspondence and documents relating to the tender exchanged between the tenderer and the Employer shall be in English and/ or Hindi language.
5. **Contents of Tender document:** The tenderer is expected to examine carefully all the contents of the tender document. Eligibility criteria, terms & conditions should be taken fully into account before submitting their offer. Failure to comply with the requirements as detailed in these documents shall be at the tenderer's risk.
6. **Technical Bid (Part-A):**

Technical Bid is to be submitted in the proforma prescribed at *Annexure-2* along with the documentary evidences:

- I. Please indicate proper page nos. on your tender document.**
- II.** Please upload proper scanned document and visible documents and don't repeat documents.
- III.** The technical offer should not contain any price information. In case violation of which the tender documents will be rejected.
- IV.** Bidders not having the profile mentioned in this NIT are not eligible.
- V.** The minimum average annual turnover of the agency should be Rs. 100 Lakh (Hundred Lakh) only during the last three financial years i.e. 2018-19, 2019-20 & 2020-21.
- VI.** The agency should have a valid labor license from the Regional Labour Commissioner or any other statutory authority of at least **25 Nos.** of security personnel.
- VII.** The agency should have experience of similar works during the last 3 years (ending 31.03.2022) and who fulfill the following criteria are eligible to tender:-

The Bidder must have executed at least 1 single order of 80% value of the Bid for similar services in last three financial years (2019-20, 2020-21 & 2021-22) to any Central/State Govt. organization/PSU/ Public listed company

OR

The Bidder must have executed at least two orders each of 50% value of the bid for similar services in last three financial years (2019-20, 2020-21 & 2021-22) to any Central/State Govt. organization/PSU/ Public listed company

OR

The Bidder must have executed at least three orders each of 40% value of the bid for similar services in last Three Financial years (2019-20, 2020-21 & 2021-22) to any Central/State Govt. organization/PSU/ Public listed company

“Similar work means experience in executing contract for security services by security guards”

**VIII.** The Bidder shall be required to submit self-attested copies of the relevant documents in support, in addition to the documentary evidences of other parameters for being considered during technical evaluation.

**7. Financial Bid (Part-B):**

Financial Bid is to be submitted in the proforma prescribed at **Annexure- 3**

**Note 1:** The Price Bid shall contain Agency’s service charges. The Minimum wages is as per Central Labour Commissioner (Central). Minimum wages are revised time to time and same shall be used.

**Note 2:** In case of any discrepancy in the rates indicated in the price bid either in figures or words, the rates quoted in words will be considered for evaluation.

**Note 3: Bidder should not quote service charges below 1% in view of various applicable taxes and charges etc, an undertaking (Annexure-6) on this to be uploaded while submitting the Tender.**

**8. Evaluation of Bid:**

- a. Bids will be evaluated on Technical and Financial criteria.
- b. Technical evaluation will be done by the Committee duly constituted by Director of the Institute.
- c. Opening of Financial Bid (Part-B) will be intimated through GeM portal to technically qualified tenderers after scrutiny of Technical part.

**Note 1:** The Director of the Institute reserves the right to annul all bids without assigning any reason.

**Note 2:** Any evidence of overwriting or erasing found in the Bid documents shall render the same invalid. If unavoidable, all cuttings/over writings should be attested by the authorized signatory.

**Note 3:** The Bids must contain the information as required in the format prescribed. The bids which do not contain the information as desired and are not supported by necessary documents will not be considered for evaluation.

**Note 4:** The documents submitted in the Bid should be arranged in the order mentioned at **Annexure – 2**

9. **Escalation:** No escalation shall be paid to the agency on his service charges except for the revision of minimum wages as prescribed and amended time to time by the Central Labour Commissioner (Central) and applicable in the Institute after the approval of the Director.
10. **Deviation:** No deviation from the stipulated terms and condition shall be allowed and the tender shall be unconditional.
11. **Site Condition:** The agency shall acquaint itself/ himself/ herself fully with the site conditions and working environment at the GBPSSI before quoting his rates. No request for compensation on account of any site difficulties shall be entertained.
12. **Correspondence:** All the correspondence in respect of tender shall be made in a sealed envelope (with tender reference no.) to The Administrative Officer, Govind Ballabh Pant Social Science Institute, Jhansi, Prayagraj, 211019.
13. If the agency does not accept the offer after issuance of letter on GeM, the offer made shall be deemed to be withdrawn without any notice.
14. **Payment Terms:** The GBPSSI will make payment on the basis of successful bidder's quoted/ negotiated service charges on successful completion of each completed month. It shall be subject to verification of invoice by the competent authority of the Institute authorized by the Administrative Officer with duly approved by the Director, who may at his/her discretion affect deduction for non-performance, delayed/improper and absence from work. The payments will always be made through PFMS after deduction of taxes and other dues as applicable. The Institute will not consider to make the payment of bill raised, if the agency has not enclosed the documents with regard to the deposit of ESI & EPF and the details of wages paid for the previous month in favour of persons deployed in GBPSSI.
15. **Performance Security:** On the award of work, the agency will be required to furnish a Bank Guarantee for his performance security valid for additional Two months beyond the entire contract period (As per bid specification uploaded on GeM portal).
16. The Agency shall comply with the provisions of Contract Labour (Regulation & Abolition) Act 1970, Minimum Wages Act 1948 and all other Labour Laws and other Statutory Regulations (both Central and State) that may be enforced from time to time by the appropriate authorities. GBPSSI shall not be responsible in any manner in the event of non-compliance with various labour laws in force by the agency and the onus of compliance lies solely with the agency. The agency is advised to maintain attendance register of his staff employed at sites and wage register for payment with all records up to date as per the labour regulations. The Agency may be asked to submit the monthly payment records to the staff employed by him. The Agency is advised to ensure that the payment is regularly credited to the bank account of the individual staff employed within the time schedule of Labour laws and pay slips for respective payments are duly issued regularly. GBPSSI may ask for past pay slips and payment records to be submitted along with the monthly bill.
17. The agency should ensure payments to the Security guards as per latest Minimum Wages Act and payment of bonus (if applicable) in terms of Bonus Act 1965. Further, the payment to be disbursed to the security personnel digitally to their bank account on or before seventh (7<sup>th</sup>) of every month irrespective of the fact that previous monthly bill

is paid or not by GBPSSI. Under no circumstances shall the GBPSSI be liable for any liability arising due to non performance by the agency.

18. **Rules governing the agency's employees working in Govind Ballabh Pant Social Science Institute premises:** The agency's employees working inside the campus will abide by the condition which is furnished in the tender document. Any damage/theft to the property of the GBPSSI due to mishandling, carelessness of the agency or of his workmen will be recoverable from the agency's bill.
19. The agency should depute qualified and experienced supervisor(s) dedicated for the site concerned who will coordinate work execution activities and interact with the representatives/ officials/ officers of the GBPSSI responsible for supervision of work.
20. All the persons deployed at the GBPSSI will have to carry identity card/valid gate passes which will be issued only by the agency. Any negligence on their part will attract immediate removal from the site.
21. The agency shall provide for all necessary materials, i.e. Guns and Sticks, Torch etc., needed for execution of the work. No extra charges shall be paid for the same. Institute shall provide only Stationery items (pen, register).
22. All the deployed persons of the agency must be covered under ESI against any personal accident and the GBPSSI shall not be liable for payment of any compensation on that account.
23. During the execution of work the agency should follow all standard norms of safety measures/ precautions to avoid accidents/ damage to men, machines and buildings. Non compliance of any of the conditions mentioned in the above clauses may lead to imposition of fine as decided by the Director, GBPSSI.
24. No material belonging to the agency whether consumable or non consumable should be brought inside the campus without proper gate pass (Issued by the competent authority). No material should be taken out of the campus without proper gate pass issued by the competent authority as notified by the Administrative Officer, GBPSSI.
25. GBPSSI reserves the right to reject any or all the tenders in full or in part without assigning any reasons whatsoever and the decision of the Director, GBPSSI in this regard will be binding on all the bidders.
26. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. The Institute reserves the right to accept the lowest or cancel the tender in whole or in part.
27. **Termination of contract:** The Institute reserve the right to terminate the contract or impose penalty by the order of the Administrative Officer on the approval of Director, on account of non satisfactory services, failure to mobilize site, non compliance of set norms/ orders, violation of any contract provisions by the agency. The decision of the Director, GBPSSI shall be final and binding on the agency.
28. The contract can also be terminated at the request of the agency after giving three months notice and in default the agency shall be liable to pay the liquidated damages @ 10% of tendered value besides performance security deposit.



29. **Arbitration:** Any dispute arising between the GBPSSI and the agency shall be resolved by an Arbitrator appointed by the Director GBPSSI.
30. The agency must agree to indemnify, keep indemnified, defend and hold harmless the Govind Ballabh Pant Social Science Institute and their representative(s), assignees, and agents from and against all costs, expenses, liabilities, losses, damages, claims, demands, proceedings or legal costs which the GBPSSI suffers as a result of a breach by the agency, its representatives, assignees or agents of any of the enforceable terms of this tender.
31. The agency must enter into an agreement (*Annexure- 1*) with the Director, GBPSSI before taking up the work in the Institute.
32. Bidder should not quote service charges below 1% in view of various applicable taxes and charges etc an undertaking (*Annexure- 6*) on this to be uploaded while submitting the tender.
33. Any dispute arising out of this contract shall be subject to the jurisdiction of the Hon'ble Court at Allahabad, Uttar Pradesh.

**Sd/-**  
**Administrative Officer**  
Govind Ballabh Pant Social Science Institute

## **SCOPE AND GENERAL TERMS & CONDITIONS OF THE CONTRACT**

1. Safeguarding and protecting moveable and immoveable property of the GBPSSI from damage, destruction, theft, fire etc.
2. Frisking, checking of visitors/students at entry and exit points/gates will be the responsibility of the security personnel deployed by the agency.
3. Handling the crowds of the students etc.
4. Maintaining and ensuring peace in the campus of the GBPSSI.
5. Providing security cover to the authorities/ officers of the GBPSSI.
6. Keeping a constant vigil round the clock throughout the campus of the Institute through mobile squads equipped with latest technology and gadgets and arms etc.
7. Helping the faculty members of the GBPSSI for conducting classes and examination while ensuring peaceful and conducive environment.
8. The contract shall be valid for a period of one year (12 months) from the date of site mobilization of security personnel as per the work order. The Institute may extend the contract further for a maximum period of 2 years (1+1) in yearly blocks on the basis of satisfactory performance. The extension of agency shall be at the sole discretion of the Director, GBPSSI and it cannot be claimed as a matter of right by the agency. The agency should supply required security personnel. Rate should be quoted for security personnel (with arms and without arms).
9. Payment to the agency will be made every month after successful completion of the work as certified by the competent authority of the GBPSSI authorized by the Administrative Officer with due approval of the Director, GBPSSI.
10. The security personnel should wear uniform along with identity card/ badge while on duty and the uniform and identity card/ badge should be supplied by the agency.
11. The security personnel should attend their duties daily and their duty timings will be as per the duty roster. This is to be recorded preferably through Bio-metric attendance system.
12. The agency should provide Guns (with ammunition) with valid license, sticks and other equipments etc. required for security personnel for carrying out their duties.

13. Full payment will be made only on the proper attendance for work. The Institute has the right to make any deduction in payment and to stop the full payment for the improper attendance for work.
14. The agency will be responsible for any damage or theft caused or allowed to be caused by the security personnel engaged and the penalty mentioned in service level agreement (SLA) given in GeM portal shall be applied.
15. The agency must ensure that the security personnel employed for the contract have not instituted any legal dispute against the Institute.
16. The agency will also provide mobile phone along with SIM at their own cost.
17. All statutory taxes shall be borne by the agency only.
18. Payment of wages should be paid by the 7th day of every month by the firm/agency from its own fund. The bill of wages for the month should be submitted to the Institute along with following documents :
  - (i) Attendance sheet: certified by the person/ persons authorized by the Institute
  - (ii) Electronic Challan cum Return (ECR) including as EPF & ESI
  - (iii) Member's wage details
  - (iv) Proof for deposit of ESI & EPF subscriptions
19. The present requirement of security personnel (with arms & without arms) is approximately 15 (Fifteen). GBPSSI can increase/decrease any quantity as per requirement and the agency will be paid the service charge only on the pro-rata basis calculation. Nothing extra will be paid by the GBPSSI on account of decrease in the quantity of items.
20. The agency has to ensure that the manpower deployed at the Institute campus does not have any criminal background. The police verification of each security personnel shall be done mandatorily by the agency and the consolidated report of all the personnel deployed must be submitted to GBPSSI.
21. The security personnel should be deployed in three shifts per day (8 hour per shift) and no person should be forced to work continuously for more than 8 hours per day at any cost. Continuous deployment/overtime for more than 8 hours/double duties is not allowed.

22. No overtime allowance or any compensation of any other kind shall be payable by GBPSSI to any person including supervisor employed by the agency for duty at the said premises.
23. The selected agency/ service provider shall have to execute an agreement on non-judicial stamp paper of **Rs. 100/-** to be signed by both the parties.
24. The security personnel deployed by the service provider shall be the employees of the service provider and it shall be the duty of the service provider to pay their wages every month as per the minimum wages act by the Seventh day of the following month without linking the payment to be received from the Institute.
26. GBPSSI can decrease any quantities as per requirements and the agency will be paid the service charge only on the pro-rata basis calculation as indicated in the financial bidding. Nothing extra will be paid by GBPSSI on account of omission / deletion of items or decrease in the quantity of items. GBPSSI shall not entertain any claim whatsoever from the contractor on this account.

**GOVIND BALLABH PANT SOCIAL SCIENCE INSTITUTE**

*(Constituent Institute of University of Allahabad)*

**DRAFT SAMPLE FORM OF AGREEMENT**

**(ON NON JUDICIAL STAMP PAPER OF Rs. 100)**

This agreement made this ..... day of ..... (Two thousand .....) between the Director, Govind Ballabh Pant Social Science Institute (hereinafter called the GBPSSI which expression shall, unless excluded by or repugnant to the content, be deemed to include the successors in office) on the one Part and ..... (hereinafter called the "AGENCY" which expression shall, unless excluded by or repugnant to the context, be deemed to include his heirs, executors, administrators representatives and assignees or successors in office) on the other part.

Whereas the Director, Govind Ballabh Pant Social Science Institute is desirous of executing the work comprising.

Whereas the agency has offered to execute complete and maintain such works and whereas the Institute has accepted the tender of the contractor and whereas the agency has furnished a sum of Rs. .... (Rupees ..... only) and the Performance Security Deposit as per para ..... of the General conditions of the contract will be collected by deductions from the running bills at the rates mentioned therein for due fulfillment of all the conditions of this contract.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS**

1. In this agreement words and expressions shall have the same meaning as are respectively assigned to them in the conditions of contract herein referred to.

2. The following documents shall be deemed to form and be read and constructed as part of this agreement viz.

- (a) Memorandum (work order)
- (b) General conditions of contract
- (c) Scope and conditions of contract
- (d) Price Schedule
- (e) Notice Inviting Tender

3. The Agency hereby covenants with the Govind Ballabh Pant Social Science Institute to commence, complete and maintain the works in conformity in all respects with the provisions of the agreement.

4. The Director, Govind Ballabh Pant Social Science Institute, hereby covenants to pay the contractor in consideration of such commencement, completion and maintenance of the works the "contract price" at the time and in the manner prescribed by the contract.

IN WITNESS WHEREOF the parties hereinto have set their hands and seals on the day and year first written.

The Common seal of the Govind Ballabh Pant Social Science Institute was hereinto affixed and the Director, Govind Ballabh Pant Social Science Institute has set his hand in the presence of signed and sealed by the Agency in the presence of (Witness with address).

**(Authorised Signatory)**

**(Director)**

With Seal

(1) Name of Witness

(1) Name of Witness

Address

Address

(2) Name of Witness

(2) Name of Witness

Address

Address

**TECHNICAL BID (PART-A)**

Please indicate page nos. on your tender document and arrange them in order as mentioned below:-

**Firm Name :** .....

**Address :** .....

**Mobile No. .... Email I.D. ....**

S.No.	Particular	Yes/No	Page No.
1	Name of the Person authorised to sign and submit the Tender (Documentary proof in respect of letter of Authority/Power of Attorney to be enclosed)		
2	Branch Office of the Agency in Prayagraj/Varanasi/Lucknow/Kanpur or within radius of <b>300 Km</b> from GBPSSI, Prayagraj Documentary evidence to be submitted – Electricity Bill in the name of firm/proprietor (as the case may be) Ownership/Lease Agreement of the Branch Office etc.		
3	PAN No. (Attach Attested Copy)		
4	GST No. (Attach Attested Copy)		
5	PSARA Registration Number for Uttar Pradesh (Attach Attested Copy)		
6	Attested copy of ESI and EPF certificates		
7	Attested copy of Registration certificate under Contract Labour (Regulation & Abolition) Act 1970 of 25 number of security personnel		
8	Minimum Average Annual Turnover in last three Financial Years (2018-19, 2019-20 & 2020-21) is Rs. 100 Lakh (Hundred Lakh). <i>Turnover in last three financial years (FY 2018-19, FY 2019-20, FY 2020-21) should not be less than Rs. 75 lakhs (seventy Lakh) in each of the financial year. (Audited balance sheet including profit &amp; loss statement/published accounts/profit &amp; loss account statement of the tenderer should be submitted for the last three years. However in case the date of the constitution/incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed Financial years after the date of constitution shall be taken into account for this criteria )UDIN is mandatory for all certificate certified by C.A.</i>		
9	<b><u>Year of Past experience:-</u></b> The Bidder must have executed at least 1 single order of 80% value of the bid for similar services in last Three Financial years (2019-20, 2020-21 & 2021-22) to any Central/State Govt. organization/PSU/ Public listed company OR The Bidder must have executed at least two orders each of 50% value of the bid for similar services in last three Financial years (2019-20, 2020-21 & 2021-22) to any Central/State Govt. organization/PSU/ Public listed company OR The Bidder must have executed at least three orders each of 40% value of the bid for similar services in last Three Financial years (2019-20, 2020-21 & 2021-22) to any Central/State Govt. organization/PSU/ Public listed company <b>(Copies of contracts/work orders and documentary evidence of successful execution/completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.)</b>		

10	Tender acceptance letter in <b>Annexure- 5</b>		
11	Undertaking for Service Charge ( <b>Annexure-6</b> )		
12	Positive net worth certificate from Chartered Accountant ( <b>UDIN no. is mandatory on Certificate</b> )		
13	Copy of IT return of <b>last 3 Financial Year (FY 2018-19, FY 2019-20, FY 2020-21)</b>		

**Note: UDIN is mandatory for all certificate certified by Chartered Accountant for F.Y. 2019-20, 2020-21 failing which Bid will be rejected.**

Date :

**Signature of the Authorized Signatory of the Agency  
with stamp**



**FINANCIAL BID (PART-B)**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Percentage</b>
1	Service Charges	To be submitted on GeM only

**Service charge being quoted should be reasonable (not less than 01%) in view of various applicable taxes and charges etc.**

**Note:**

1. Basic wages plus VDA (Variable Dearness Allowance) - As per GoI, Min. of Labour & Employment notification Chief labour Commissioner (Central)
2. EPF, EDLI, Administrative charges (EPF & EDLI) = As per GOI rules.
3. ESIC, Bonus = As per GOI rules.

Subject to satisfaction of all terms and conditions of this tender, the bidder quoting the lowest service charge shall be awarded the contract. If more than one bidder quotes the lowest rate, the contract will be awarded as per guidelines in GeM portal.

**Signature of authorized representative with seal**

**Date : ..../.../2022**

**MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE GUARANTEE**

To

WHEREAS

.....  
(name and address of the Agency) (hereinafter called "Agency") has undertaken, in pursuance of contract no..... dated ..... to supply ..... (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the Agency shall furnish you with a bank guarantee by a scheduled commercial bank recognized by RBI to you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Agency, up to a total of Rs .....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Agency to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Agency before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the Agency shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the ..... day of ....., 20.....

(Signature of the authorized officer of the Bank)

.....  
Name and designation of the officer

.....  
.....  
Seal, name & address of the Bank and address of the Branch

**TENDER ACCEPTANCE LETTER**

From:

M/s .....

To:

**The Administrative Officer**  
Govind Ballabh Pant Social Science Institute,  
Prayagraj - 211019

-----  
(Tenderer)

**SUB: "Tender for Security Services to be deployed in Govind Ballabh Pant Social Science Institute for round the clock security"**

I/We hereby undertake that

- 1) We have carefully examined the Tender Document, we offer our services for the aforesaid work in conformity with all the terms and conditions stated therein.
- 2) We certify that we have carefully read each and every condition and the scope of work given in the Bid document and having understood the same. We confirm our acceptance without any condition or deviation.
- 3) We agree to keep the Bid valid for a period of 80 days from Bid end date and it shall remain binding on us and may be accepted at any time before the expiry of that period.
- 4) Should this Bid be accepted, we hereby agree to abide by and fulfill all terms and conditions of the Bid document and in default thereof, to forfeit the security money deposit absolutely.
- 5) Unless and until a formal contract is prepared and executed, this Tender document together with written acceptance of tenderer thereof shall constitute a binding contract between Govind Ballabh Pant Social Science Institute, Prayagraj and us.
- 6) Our Firm/ Company/ Agency has not been blacklisted or banned by any Govt. Department, PSU, University, Autonomous University or Any other Govt. Organization.

Witness:

(Name & Address)

**(Seal & signature of the company)**

**Date:**

**Name:**

**Seal:**

**UNDERTAKING**

I/We ..... hereby undertake that we have quoted service charges not below **One Percent (1%)**.

**(Seal & signature of the company)**

**Name:**

**Seal:**

**Date :**