

## NOTICE INVITING TENDER

**Govind Ballabh Pant Social Sciences Institute**  
**(A Constitution Institute of University of Allahabad)**  
**Jhansi, Allahabad**

### TENDER NOTICE NO.: 03/2016

Sealed tenders are invited from registered architect/architectural firm up to 2:00 P.M. on 28-Dec-2016 and shall be opened at 3:00 P.M. on the same day for the work of **“Comprehensive Architectural Design Services, at Govind Ballabh Pant Social Sciences Institute, Jhansi, Allahabad.**

Interested parties may obtain the tender documents from the Office of the Administrative Officer, Govind Ballabh Pant Social Sciences Institute after submitting the tender fee of Rs 500/- in Institute account office and submitting the receipt of the same. Bidders will submit the tender document with the EMD of Rs 5000/- in favor of Administrative Officer, Govind Ballabh Pant Social Sciences Institute, Jhansi in the form of DD/FDR along with the other requirement as stated in the detailed conditions. While submitting the tender mark tender No. **03/2016** on envelope. **Detail can be seen on Institute Website: [www.gbpsi.in](http://www.gbpsi.in).**

Bidders are requested to submit their Technical bid along with E.M.D. (including all documents) and financial bid in separate envelop and both the envelopes to be sealed in single envelop. Financial bid of only qualified bidders will be opened.

Details	Date	Time	Venue
Date of sale of tender	05-Dec-2016	10:00 am to 2:00 pm on any working day	Office of the Administrative Officer, G.B. Pant Social Science Institute, Jhansi, Allahabad.
Last date of submission of Tender	28-Dec-2016	2:00pm	Office of the Administrative Officer, G.B. Pant Social Science Institute, Jhansi, Allahabad.
Opening of Tender	28-Dec-2016	3:00pm	Office of the Administrative Officer, G.B. Pant Social Science Institute, Jhansi, Allahabad.

In the event of any date indicated above is declared as holiday, the next working day of the Institute shall be considered as the due date for receiving & opening of tenders. Late/delayed offer will not be accepted.

The Institute administration reserves the right to accept or reject any or all the Tender/s without assigning any reason.

Administrative Officer

G.B. Pant Social Sciences Institute  
Jhansi, Allahabad

#### CC to:-

- 1 Notice Board, G.B. Pant Social Sciences Institute, Jhansi, Allahabad.
- 2 Account Office for submission of Tender Fees.

Administrative Officer

**(Govind Ballabh Pant Social Science Institute)**

**Name of Work:** - Comprehensive Architectural Design Services, at Govind Ballabh Pant Social Science Institute, Jhunsi, Allahabad.

**Dear Sir,**

Please quote your rates as per attached bill of quantity. Your tender should reach to the office of the undersigned latest by 28-Dec-2016 up to 2:00 P.M. Tenders will be opened at 3:00 P.M. on the same date in the presence of desirous bidders.

**Terms and Conditions:**

1. Unsealed & conditional tenders shall not be accepted.
2. Bidders are required to deposit the tender fee slip of Rs.500/- deposited to institute account office as cost of tender form.
3. Bidders are required to deposit Rs. 5000/- as Earnest Money in form of Demand draft/FDR in favor of Administrative Officer, Govind Ballabh Pant Social Science Institute, Allahabad.
4. The Institute reserves right to reject or accept any or all the tender without assigning any reason.
5. Rates shall be valid for 90 days from the date of opening of tenders.
6. Taxes shall be deducted as per rules.
7. Your rates should be inclusive of all taxes.
8. The payment of wages/ allowance and other benefits admissible including safety to persons employed by the architect for the job shall be the sole responsibility of the Architect as their employer under law.
9. The architect shall be legally liable and responsible for any contravention of any legal requirement and consequent liability with regard to persons deployed by him in connection with the work assigned to him by The Institute.
10. All the litigations will be subjected to the jurisdiction of courts at Allahabad.
11. In case the work is not completed in stipulated time penalty of 5% of the value of work will be deducted from the Architects bill subject to maximum of 10% of total amount of bill.
12. Standard deductions if any as per rule will be made from the bill.
13. The bidder shall sign all the pages of tender document.

Signature of bidder  
With Seal

Administrative Officer

**DECLARATION BY THE ARCHITECT**

It is hereby declared that I/WE the undersigned, have read and examined the notice Inviting Tender, all the terms and conditions, specification applicable, general rules and directions, clauses of contract(General Condition of Contract) and special terms and conditions etc. of the tender document for which I/WE have signed and submitted the tender under proper law.

It is also certified that all the terms and conditions of tender document are fully acceptable to me/us and I/WE will abide by the all the conditions of the tender document.

I/We hereby tender for the execution of the work specified within the time specified in accordance in all respect with the specifications, design, drawings and instructions in General rules and Directions and the Conditions of Contract and with such materials as are provided for ,by, and in respect of such conditions so far as applicable.

- I/We agree to keep the tender open for 90 days from the date of opening of financial bid and not to make any modification in the terms and conditions.
- I/We are enclosing requisite Earnest Money Deposit of Rs. \_\_\_\_\_ vide Demand Draft/Cash receipt/FDR/Bank Guarantee no: \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ in favour of The Administrative Officer, Govind Ballabh Pant Social Sciences Institute, Jhunsi, Allahabad.
- I/We have filled and signed the tender documents on each page and the same are enclosed herewith.
- I/We are hereby returning this copy of DECLARATION duly signed.

**For & on behalf of M/s** \_\_\_\_\_

Signature:

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Place:

Date: (Seal stamp)

## **Work Scope**

Architecture/ Engineering Design:

1. Taking institute instructions and preparation of design brief.
2. Site evaluation, analysis and impact of existing and/ or proposal development on its immediate environs.
3. Design and site development.
4. Structural design
5. Sanitary, plumbing, drainage, water supply and sewerage design. (Layouts only)
6. Electrical, electronic, communication / sound systems and design. (Layouts only)
7. Heating, ventilation and air conditioning design (HV AC) and other Mechanical Systems. (Layouts only)
8. Elevators, escalators, etc.
9. Fire detection, Fire protection and security systems etc. (Layouts only)
10. Periodic inspection and evaluation of Construction works.
11. Preparation of drawings and insure compliance with codes, standards and legislation has applicable in obtaining the statutory approvals there off (if required). All the statutory expanses required for obtaining approvals will be borne by the institute.
12. Prepare and issue working drawings and details for proper execution of works during construction.
13. Preparation built up drawings after completion of the work.
14. Other works if any required.

Signature of bidder  
With Seal

Administrative Officer

### **Qualifying Criteria**

1. The Architect/Architectural firm should be registered with architect council of India.
2. The average turnover during the last 3 years should not be less than Rs. 8.00 lacs.
3. The Architect/Architectural firm must have completed the following during the last 5 years.
  - a. One work of Rs. 1.00 core in any Government/ Semi government/ autonomous institute.
  - b. Two works of Rs. 75.00 lacs in any Government/ Semi government/ autonomous institute.
  - c. Three works of Rs. 50.00 lacs in any Government/ Semi government/ autonomous institute.
4. The Architect should not be black listed.
5. The Architect should have minimum 10 years experience.

Note: - Only those firms who qualify the above criteria will be considered for opening of financial bid.

Date:-

**Signature of the bidder**

## **Performa for submitting the Technical Bid**

1. Name of the Architect/ Architectural firm :
2. Postal Address :
3. Address of the office
4. Telephone/Mobile o. :
5. Owner/Authorized representative's name :  
Address and phone number
6. Year from which the bidder is in this business :  
(Must have at least five years experience)
7. Turn over during last three years:
  - i. Financial Year 2013-14
  - ii. Financial Year 2014-15
  - iii. Financial Year 2015-16
8. PAN Number :
9. TAN Number :
10. C.S.T. Number :
11. Sales Tax Number :
12. Service Tax Number :
13. Registration No. with Architect council of India :
14. List of work carried out in Government Organizations during last three years with certificates issued by the competent authority :
15. Name of Bank of issue along with no. & Date of the D.D. of Rs. .... As E.M.D. attached :
16. Whether the bidders has been black listed by any Government Organization. :

### **Declaration**

I \_\_\_\_\_ hereby certify that information given above are true to the best of my knowledge, and, in any case/time, it is found to be incorrect, I will be debarred by the University.

Date :

**Signature of the bidder**

## Performa for Financial Bid

The Architect/ Architectural firm should quote their rates as per following Performa.

<b>Details of works</b>	<b>Rates in percentage on total cost of the project</b>	<b>Service Tax</b>
Comprehensive Architectural Design Services, at Govind Ballabh Pant Social Science Institute, Jhunsi, Allahabad as per work scope detail.  Approx. area of proposed construction 400 Sqm.		

Signature of bidder with Seal

Note: Bidders are requested to visit the site before quoting the rates.